

Flexmls *Tip!*

Flexmls Quick Launch Bar - What it is and Why You Should be Using it

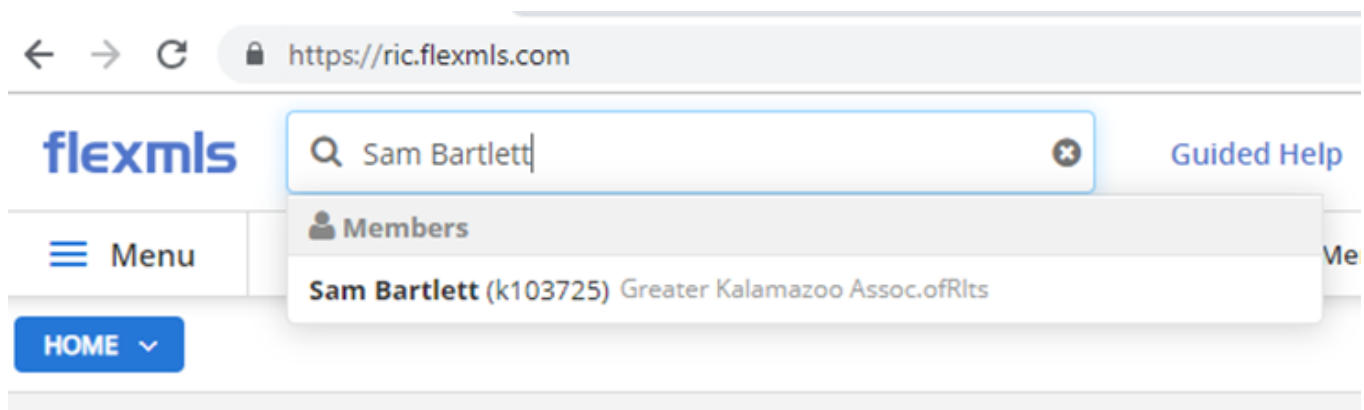
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The Quick Launch bar can be used to search for a wide range of information on the MLS. Here are a few examples of searchable items in the **Quick Launch** bar:

- Saved Searches
- Offices
- Members
- Contacts
- Listing Collections
- MLS #'s
- Quick Search Templates
- CMAs
- Listing Addresses
- Menu Items

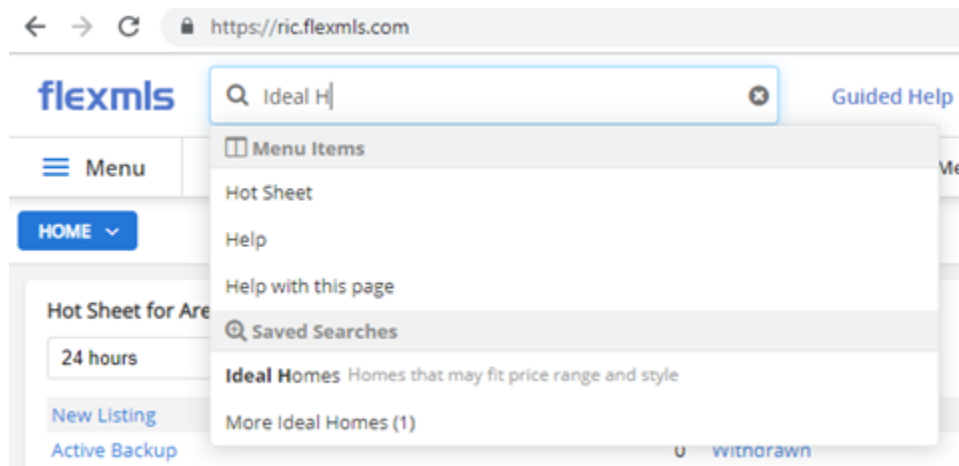
Find Agents

Finding agents is easy when using the **Quick Launch** bar, simply begin typing their name and find their name appear under **Members**.



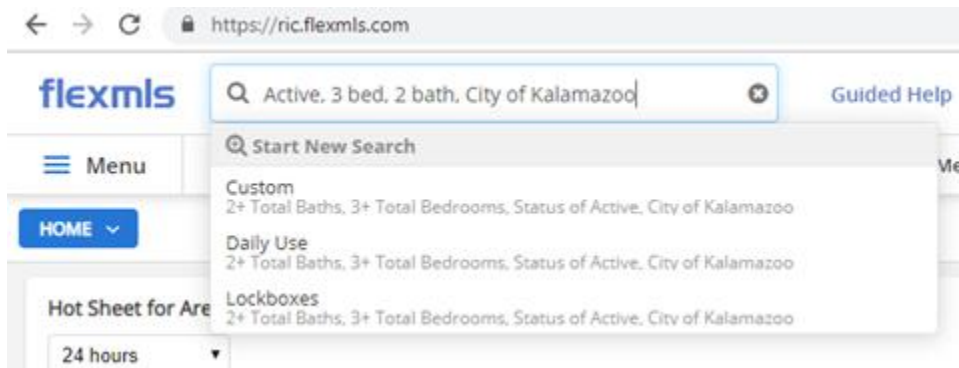
Search for a Saved Search

Or you can conduct a search for a **Saved Search** by typing the name of the search in the bar.



Begin a Listing Search

You can also begin a listing search in the **Quick Launch** bar, ex. Active, 3 bedroom, 2 bathroom, City of Kalamazoo.



Search by Radius

To search by radius, enter something like this: 2 miles from 5830 Venture Park Drive.

Use the arrow icon at the right edge of a **Quick Launch** search result to open that page in a new browser tab without losing the work on your current page.

You'll quickly find that utilizing the **Quick Launch** bar allows you to locate aspects of Flexmls even faster, saving you valuable time!