Flexmls *Tip!*

How to Update Your MLS Marketing Name

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Marketing names may be added to the MLS. The marketing name may be selected as your default listing name for other agents and the public to see on MLS reports.

1. Log into **Flexmls**
2. Open the **Menu** and select **My Profile**
3. Select **My Names**
4. Enter the desired name in **Marketing name**
5. Select the display options of your choosing
6. Select **Next**